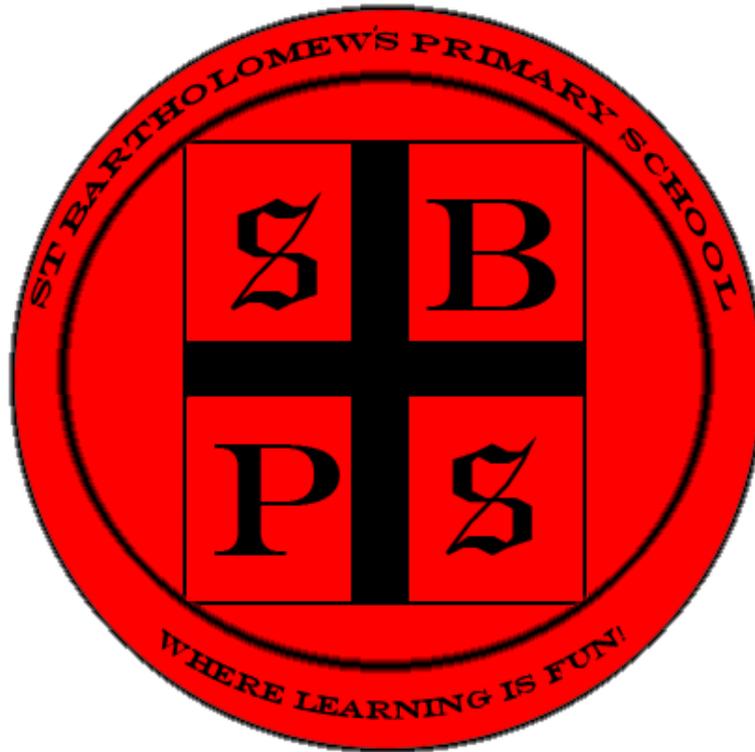


St Bartholomew's Church of England Primary School



This booklet requires signatures on the following pages:

Home/School Agreement	Page 2 & 4
Photograph Permission	Page 5
Local Trip Permission	Page 6
Internet Use Agreement and Permission	Page 7
Authorisation to Collect Children	Page 8

Please return the signed booklet to the school office.

Home School Agreement 2017-2018

At St Bartholomew's we believe in a strong partnership between the school and parents. Whilst we are legally required to enter into a formal home school agreement with parents annually, we feel that this is only a formality, as we know that you (like us) recognise that your child's best interests are met through the mutual support system that exists at St Bartholomew's.

The pledges included within this agreement set out the obligations for the school, parents and children that will ensure we can continue to best meet our shared aims for your child.

As a family we will pledge to:

- Support the school's aims.
- Ensure that my child attends school regularly, avoid any unnecessary absence during term-time and notify you as soon as possible of any reason for absence.
- Make sure our child arrives on time, properly equipped for school.
- Encourage self-discipline in my child and support the school's policy on behaviour.
- Make sure that my child wears suitable, named clothing in line with the school's uniform policy and ensure that PE/Games kit is available in school for all PE lessons.
- Support our child with reading, learning weekly spellings, multiplication tables and other homework or learning opportunities sent home.
- Attend parents' appointments and discussions about our child's progress.
- Make the school aware of any concerns or problems that might affect our child's work or behaviour.
- Get to know about our child's life at school.

Signed Parent/Carer **Date:**

The staff at St Bartholomew's pledge to ensure that:

- We care for your child's safety and happiness.
- Encourage children to believe in themselves, feel valued, and achieve their full potential.
- Teach your child to develop a positive attitude towards everyone, regardless of differences in gender, race, culture, belief and values.
- We provide a balanced, stimulating, and well-taught curriculum to meet the individual needs of your child.
- We achieve high standards of work and behaviour through building good relationships and developing a sense of responsibility.
- Set Homework to extend the curriculum work in school.
- We will keep you informed about general school matters and your child's progress in particular.
- Contact you if there is a problem with attendance or punctuality.
- Communicate effectively and sensitively with you, being available, at an agreed time, when you have concerns or questions.
- Contact parents at an early stage should any problems arise.
- We will be open and welcoming at all times and offer opportunities for you to become involved in the general life of the school.

Signed Head Teacher **Date:**

As a pupil of St Bartholomew's I pledge to:

- Come to school every day, and be on time with all my equipment including my PE kit.
- Listen to my teacher and do my best both in class and in my homework.
- Be well behaved and sensible.
- Be polite and helpful to others, respecting all other members of our school community and their property.
- Follow our school rules.
- Share and talk about any problems I have and ask for help when I need it.
- Wear school uniform, taking pride in my appearance, and remembering that I represent my school at all times.
- Take care of school equipment, our building and the school surroundings.
- Pass on information to my parents.

If I have a problem ...

- I'll try talking to the other person to see if we can sort things out.
- I'll tell a grown up as soon as I can.
- The grown up will follow up the problem as soon as possible.

Signed Pupil: **Date:**

Photograph Permission 2017-2018

We have received directives from Lincolnshire County Council regarding the use of children's names in newspapers. The statement below now constitutes our school policy regarding this matter.

"Newspapers will want to include the names of pupils in photographs that they intend to use, but so long as the school has secured parental consent, and parents are quite clear that the photograph will appear in a newspaper, you should not have particular concerns about their use.

It is Lincolnshire County Council's view that for photographs of larger groups eg 'Class 6W' it would be sufficient to simply state 'Class 6W from school'.

For smaller groups, eg teams, where individual names may be requested, it is essential that parental consent be obtained.

The use of photographs in newspapers is already subject to strict guidelines. The Press Complaints Commission's Code of Practice states that:

- Journalists must not interview or photograph a child under the age of 16 on subjects involving the welfare of the child in the absence of or without consent of a parent or other adult who is responsible for the children.
- Pupils must not be approached or photographed while at school without the permission of the schools authorities.

There is no breach of the Data Protection Act in simply passing on a child's name to a journalist so long as you have secured parental consent. If schools or parents have any concerns regarding the use of photographs by the press, they should contact the Press Complaints Commission."

As such, you will understand that we need your permission for your child's photograph and name to appear in any local newspaper. Please sign below to indicate that we have your permission.

In addition to a small number of photographs being published to the press each year we also publish children's photographs on the school website. Photographs will be displayed with a written commentary. Pupil names will not be used in conjunction with photographs, only class names will be used.

We would be grateful if you could indicate your approval for photograph publication.

Approval for photographs to be released to the press

Signed Parent/Carer **Date:**

Approval for photographs to be used on the school website

Signed Parent/Carer **Date:**

Local Trip Permission 2017-2018

Occasionally, as a part of the National Curriculum, we like to take the children out of the school grounds to visit local amenities. To save us asking for parental permission every single time we venture beyond the school premises would you please sign below to grant local trip permission.

Signed Parent/Carer **Date:**

Internet Use Agreement and Permission 2017-2018

Pupil

As a school user of the Internet, I agree to comply with the school rules on its use. I will use the network in a respectable way and observe all the restrictions explained to me by the school. I will tell my teacher if I am concerned about anything I access on the internet in school.

Parent

As the parent or legal guardian of the pupil signing below, I grant permission for my child to use electronic mail and the Internet. I understand that pupils will be held accountable for their own actions. I also understand that some material on the Internet may be objectionable and I accept responsibility for setting standards for my son or daughter to follow when selecting, sharing and exploring information and media.

***Adaptation from: National Association for Co-ordinators & Teachers of IT,
Acceptable Use Policy***

Signed Pupil Date:

Signed Parent/Carer Date:

Authorisation to Collect My Child 2017-2018

The following adults (and no other) have permission to collect my child from school. Please state parents/carers names' first.

NAME:

RELATIONSHIP TO CHILD:

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Mother

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Father

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Ladybirds Breakfast/Afterschool Club (delete if not appropriate)

Please contact the school office when giving Willow Children permission to leave the school premises by themselves.

Signed Parent/Carer **Date:**